



Executive Freight Services LTD

Professional Global Freight Forwarders

Acting as a Direct Customs Agent.

When a customs declaration is submitted by Executive Freight Services on your behalf, we are representing you with Customs. This is outlined in section 21 of the Taxation (Cross-border Trade) Act 2018.

Here at Executive Freight Services, we make customs declarations on behalf of the importers / exporters of goods, as a Direct Customs Agent, unless instructed otherwise.

In order to act as a Direct Customs Agent, we must hold written authority that we have been given authorisation by the represented party to submit declarations on their behalf. To standardise this process, we are asking importers to complete our simple Customs Agent form. The form accompanies this document.

When acting as a Direct Customs Agent, we act in the name of and on behalf of the principal (usually the importer/exporter). As a party being directly represented with Customs, you maintain liability for the accuracy of the information declared and for any customs debt that may be incurred at the time of declaration.

As a Direct Customs Agent, we retain responsibility for ensuring the declaration is made in accordance with the instructions provided by the importer or exporter for the declared goods.

Please be aware that we as an agent can only directly represent businesses that are established in the UK. A UK establishment exists if:

- The place where essential management decisions are made, and the business's central administration is carried out, is in the UK.
- The business has a permanent physical presence with the human and technical resources to make or receive taxable supplies in the UK.

We ask that the Customs Agent form is completed in full and returned to us by email at CDS@executivefreightservices.co.uk at your earliest availability. If we do not hold a copy of the form, then we cannot make a customs declaration on your behalf.

Your completed form will be kept on file, should it ever be needed upon the request of Customs.

If you have any questions, please contact the team on
CDS@executivefreightservices.co.uk

All business is transacted under the Standard Trading Conditions of the British International Freight Association (latest edition) copies of which are available upon request. Unless specifically otherwise agreed in writing, the company's role and capacity is that of an agent and as such, its liability shall be governed by its standard trading terms and conditions and, to the extent not inconsistent therewith, with the standard trading conditions of BIFA. These terms and conditions are available upon request. Quotation rates given are subject to change with or without notice. Information provided in this document is taken from HMRC and/or other Government publications.





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Authorisation to act as a Direct Customs Agent.

The undersigned, the party to be directly represented,

Company name:

Address:

Post Code:

Country:

VAT Number: EORI Number:

Hereby authorise,

Executive Freight Services Ltd **EORI Number: GB847067113000**
Unit 7, Arrow Industrial Estate, Eelmoor Rd, Farnborough, GU14 7QH, United Kingdom

To act on behalf of the principal named above, as a Direct Customs Agent in accordance with Section 21 of the Taxation (Cross-border Trade) Act 2018 (1(a)).

Further, authorisation is also extended to any customs sub-agent appointed by Executive Freight Services Ltd, with whom they have provided authorisation to act as a Direct Customs Agent.

In accordance with the Taxation (Cross-border Trade) Act 2018, a Customs Agent may act on the principal's behalf and may make Customs declarations in the name of the principal. When dealing with customs authorities, the Customs Agent will state that they are acting as a direct representative of the principal.

Name:

Signature:

Date:

This authorisation applies with effect from the date of completion and will stand in place until revoked in writing by the Company named above.

Signing of this document confirms your acceptance that all business undertaken is subject to our standard trading terms which incorporate the latest editions of BIFA, provisions of which restrict or exclude liability and include a jurisdiction agreement. Copies are available on request and/or via our website

www.executivefreightservices.co.uk

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